



CONTEMPORARY ARTS & MUSIC PROGRAM - YOUTH 2026

**Berklee Valencia**

# MONDAY, JULY 13

| TIME                            | SESSION                                                                                      |
|---------------------------------|----------------------------------------------------------------------------------------------|
| 9:00am - 9:30 am                | Refreshments & Coffee (Aula Magistral, Palau de Les Arts)*                                   |
| 9:30am - 10:30am                | Program Meeting (Aula Magistral, Palau de Les Arts)*                                         |
| 11:00am - 12:30pm               | Student & Family Check-In & Campus Tours<br>(Vending Machine Area, Berklee Valencia Campus)* |
| 12:30pm - 1:00pm                | Student Meet & Greet / Get to know you!                                                      |
| Lunch on campus (Students only) |                                                                                              |
| 2:00pm - 3:00pm                 | Instrument Instruction                                                                       |
| 3.00pm - 4:00pm                 | Music Foundations                                                                            |
| 4:00pm - 5:00pm                 | Ensemble Faculty Open Rehearsal (Aula Magna)*                                                |
| 5:00pm - 6:30pm                 | Student and Family Ice Cream Social (Outside campus entrance)*                               |
| Campus Closure                  |                                                                                              |

\*Open to families. The rest of the sessions are open only to students.

## ARRIVAL & PICK-UP INFORMATION

- **Parent/Guardian Attendance:** Parents and legal guardians are strongly encouraged to attend Check-In and the Program Meeting with their student to ensure a smooth transition into the program. If you are unable to attend, please notify [specialprogramsvalencia@berklee.edu](mailto:specialprogramsvalencia@berklee.edu). Program staff will be outside the main entrance to direct you to the Aula Magistral.
- **Campus Tours & Faculty Open Rehearsal:** Parents and guardians wishing to attend must [register in advance](#) and bring their original passport or physical ID.
- **Student Pick-Up:** Parents/legal guardians must pick up their student at 5:30 p.m. during the Meet the Team Ice Cream Social outside the main entrance. If you are unable to do so, please notify [specialprogramsvalencia@berklee.edu](mailto:specialprogramsvalencia@berklee.edu). All students must be picked up by 6:30 p.m.
- **Daily Drop-Off & Pick-Up Policy:** For the duration of the program, all students must be dropped off by 9:00 a.m. and picked up by 6:00 p.m. by their parent or legal guardian (unless an alternate authorization form has been submitted).

## ARRIVAL DAY SESIONS

- **Refreshments & Coffee:** Enjoy light refreshments and coffee in the Aula Magistral lobby before the Program Meeting.
- **BV CAMP Program Meeting:** Meet the Program Director and staff to learn about program activities, expectations, and important information. Attendance is highly recommended for both students and parents/guardians.
- **Student & Family Check-In / Campus Tours:** Complete arrival check-in, update contact information, and submit any outstanding forms. Locker reservations and lunch plan purchases will also be available. After check-in, students and families will join a campus tour highlighting key classrooms, facilities, and resources led by assigned Group Leaders.
  - **Late Check-In:** If you arrive after your assigned time, late check-in will be available from 2:00–5:00 p.m. in Room 116 (Student Facing Departments office) with Academic Affairs & Student Affairs.
- **Student Meet & Greet:** Meet your Group Leader and fellow BV CAMP students.
- **Afternoon Classes:** Students will attend Instrument Instruction and Music Foundations, followed by a Faculty Open Rehearsal for Ensemble in the Aula Magna.

- **Student and Family Ice Cream Social:** Enjoy ice cream, meet additional staff members, and connect with other families. Berklee Valencia merchandise will be available for purchase.
- **Lunch Information:** Students are expected to remain on campus for lunch without parents/guardians. Students may choose to bring their own lunch or purchase a weekly lunch plan for the Palau Canteen (an external provider) during check-in.
  - **Payment & Cost:** The only accepted payment method for the lunch plan is credit card. The approximate cost of a full meal is €10.
  - **Dietary Restrictions:** Students with food allergies or specific dietary restrictions are encouraged to bring their own lunch, as Berklee cannot guarantee accommodations through the external food provider.

## INSTRUMENTS & LOCKERS

- **Instrument Requirements:** Students must bring their instruments beginning Monday afternoon. Please review the Registered Students page for instrument-specific requirements.
- **Locker Reservations:** Lockers may be reserved during check-in on Monday. A non-refundable €5 deposit is required.

## ESSENTIAL PRE-ARRIVAL CHECKLIST

**IMPORTANT:** The deadline to submit your requirements has passed. To ensure a smooth check-in process, all registration requirements and ID photos outlined on the Registered Student Webpage must be completed prior to your arrival on July 13. Outstanding items will cause check-in delays and may hold up your start to the program.

Please verify that the following items have been completed:

- **Google Classroom Setup:** All students must have a Gmail account, as Google Classroom will be used throughout the program. Please be ready to provide the student's Gmail address during check-in.
- **Required Forms & Agreements:** Complete the BV CAMP [Student Information Form](#) first. Once submitted, Student Affairs will email the Student Agreement via DocuSign.
- **Note for students under 18:** The DocuSign agreement will be sent to a parent or legal guardian first. Please ensure you provide a valid parent/guardian email address on the initial form and use the student's Gmail address.
- **Pick-Up & Departure Authorizations (Minors):** If the student will be picked up by someone other than a parent/legal guardian, you must submit the [Authorization to Pick Up a Minor](#) via the Student Information Form. If you wish to waive the pick-up requirement entirely, allowing your student to arrive and leave campus unsupervised, you must complete the [Unaccompanied Departure Authorization form](#).
- **Berklee ID Photo:** Students will receive a Berklee ID card at check-in for campus access. You must submit a forward-facing photo using [this form](#) before Monday, July 13. (You will need your student ID number, which can be found under the "Next Steps" tab in your Applicant Portal).

## FINAL REMINDERS & RESOURCES

- **Schedules:** Class schedules will be emailed on Monday, July 13. Please bring a smartphone, tablet, or laptop to campus so you can easily access your schedule and other vital program information throughout the day.
- **Local SIM Cards:** We highly encourage students and families to obtain a Spanish SIM card for reliable emergency communication when off campus.
- **Essential Resources:** You should have already reviewed the [Registered Students Webpage](#) and the [BV Student Handbook](#) prior to arrival to confirm you meet all equipment requirements and are familiar with critical campus policies, including mobile phone guidelines, local resources, and instrument rentals. If you have not done so, please review these materials immediately.
- **FERPA Notice:** Berklee may not release certain educational records to parents, guardians, or sponsors without explicit student authorization. Students who wish to grant access may complete a [FERPA](#) Release Form. A link to this form will be provided during check-in.
- **What Are Group Leaders?** Group Leaders are recent Berklee alumni who support students throughout the BV CAMP program. Each student will be assigned a Group Leader who will help them navigate campus, stay on schedule, and make the most of their experience. They are an essential part of the Summer Programs team.

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### CONTACT INFORMATION

Special Programs  
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# CITY OF ARTS & SCIENCES

